



**TO: Local Lodge Officers, District ONE**  
**FROM: District President Barbara Olson**  
**RE: Lodge Achievement Form**

**Your lodge secretary, has received the 2015 Lodge Achievement Form. If not, contact me, 218-769-4296, your Zone Director, or call Headquarters at 1-800-945-8851.**

One of the sections asks for you to list activities and events that your lodge has completed from the District President's list of District Activities. You may choose any number that your lodge has done. There is space for eight, and you will be given a max of eight points. If you want to list all that your lodge has completed please use the back side of the sheet. You will receive up to 8 points on the LAF (Lodge Achievement Form). That form is to be sent to your Zone Director ***BEFORE March 1st.***

Here are 30 activities that a lodge should be doing and I hope your lodge has completed more than the eight. ***IF you have any questions please feel free to contact me (218-282-0332) or your Zone Director.***

1. Your chapter of Sons of Norway held at least 8 gatherings in 2015.
2. You have a Membership Committee that works to recruit new members and to retain members.
3. A Nominating Committee contacted possible new officers giving them a copy of the job description.
4. Your lodge has a newsletter that is published at least 7 times per year and a copy is sent to the Zone Director and District President.
5. The lodge business is discussed and decisions made at a Leadership Team Meeting that is held on a different day than your Cultural Program — to give time to plan and get ready for your meeting.
6. Your lodge recognizes all the Nordic countries with flags from each of the countries that are 'celebrated'.
7. The program you present monthly is a focus on a topic about one or more of Nordic countries.
8. Your lodge celebrates special Nordic events at your lodge meetings and invite the community such as Midsummer, Syttende Mai, Jule, Leif Erikson Day, and all meetings invite and welcome guests.
9. You have held workshops that teach two or more of the the Sons of Norway 14 Cultural Skills such as Nordic Foods, Rosemaling, Chip Carving, Knitting, Figure Carving, Hardanger Embroidery, Folk Dancing, Genealogy, Culture and Language, Literature, Music, Stamp Collecting, Weaving and Ornamental Carving.
10. You have greeters to meet and greet members and particularly guests who may be interested in lodge membership. There is a system so that you have their address to invite them later — and the guests are introduced at the program.
11. During this year the Cultural Director has presented medals to at least 3 members of your lodge. They have received recognition for completing at least one level of a Cultural Skill.
12. Your Sports Director encourages healthy living telling members about the various exercising programs and at least 3 Sports Medals have been awarded for walking, biking, swimming, skiing etc.
13. Your lodge encourages reading about the Nordic countries and Nordic authors by having a library available to anyone who wants to read.
14. Members of your lodge have attended one or more Zone Workshops to learn about the structure and ways to strengthen your lodge. At least three members have attended.
15. Your lodge has held a Membership Assistance Program event (MAP) and at least 5 or more new members. were received. This was done in conjunction with Sons of Norway Marketing and an FBC attended and presented

16. Special events in the community make Sons of Norway visible. Has your lodge presented a community program bringing in a speaker, musician, special program that had more than 50 people attending.
17. Does your lodge use Norwegian or other Nordic languages for songs, grace, national anthems or such.
18. Have members of your lodge volunteered in the community as a 'lodge project' sponsored by the lodge.
19. Has the lodge participated in community events where the lodge name is visible and information is handed out about the lodge. Could be parades, lefse sales booth, a play, folk dancing program
20. Does your lodge make presentations or sponsor presentations in classrooms or schools about Nordic cultural skills - wood turning, making foods, teaching folk dances to P. E. classes, songs, dance and instruments. Develop a partnership with the school.
22. Collect coupons for schools and stamps for TUBFRIM.
23. You serve at least two meals during 2015 where members enjoy food and fellowship.
24. The lodge publicity person sends news releases to each newspaper in the area, radio.
25. Publicity includes hanging posters, info to community calendars for radio and TV.
26. Your lodge saves money on postage by using email to send your newsletters. The few without email receive their newsletter by mail or at meetings.
27. The lodge newsletter reports the financial report and also the minutes so lodge members are up to date on the business of the lodge.
28. Any member of the lodge is welcome to attend the Leadership Team Meeting and offer ideas, issues and concerns.
29. To finance your lodge you hold fundraising activities: food booths, dinners for public, live auctions, silent auctions, write and produce plays, or bake sales, hotdogs at super market or other fundraising.
30. At your lodge it is more important to have an interesting, well-planned evening including a program, fun, fellowship and food, rather than being focused on protocol and correctness for the gathering. FUN is key.

### **THE LODGE ACHIEVEMENT FORM - Directions**

- 1. About December 1st, the Lodge Secretary listed at headquarters will/has received the form.**
- 2. The form can be completed by the secretary or designated person answering each question, counting the 'yes' responses and placing in the box for each section. Then total score.**
- 3. The secretary or designated person completes the form, then discusses it with a committee or the Leadership Team, going over the form and adding info, points. More heads to think and remember will add to the form.**
- 4. THIS IS A BRAG PAPER. Put in everything you think of. Write it in sentences that brag (don't use single word answers) about your events and activities. Make it neat and attractive. Attach a few news articles as samples and pictures if you wish.**
- 5. Place ALL the pages you want to submit with a sturdy clamp — not a paper clip.**
- 6. DO NOT use a folder, binder or anything besides the clamp as it will be removed and discarded from your report when it is forwarded.**
- 7. Deliver the report by mail, by hand so it arrives at your Zone Directors by MARCH 1.**
- 8. The zone director has only ten days in order to mail it to the District President by March 15.**